

2014

Factory Installation & Service Training at the Halifax, PA Factory

In 2014, visit the Halifax, PA factory location to take your Hearth & Home Technologies Factory 'Hands-



On' Installation & Service Training. Tuition & travel are 50% Co-Op eligible (up to \$500 per person per trip)

Each of the courses is a day and a half in length:

- -Install Classes: Tuesday 8:00 AM-5:00 PM through Wednesday, 8:00 Noon
- -Service Classes: Wednesday 1 PM 5:00 PM through Thursday 8:00 AM 5 PM.

Want to register for Factory Service & Installation Courses?

STEP 1

If you do not have a personal online learning account, contact the Help Desk at 1-855-CALL-HHT or email myhhttraining@hearthnhome.com. They will get you a Learning Login infromation. Once you get that information, go to STEP 2 below.

STEP 2

Log into online training using your training login.

If you have a myhht.com account, log in via myhht.com

If you do not have a myhht.com account, log in via myhhttraining.com

STEP 3

Go to "Factory Training Tab" and select your desired Factory Service & Installation course.

You will receive a confirmation email within 48 hours of registration.

STEP 4

Make your travel arrangements including transportation and hotel. Remember that each course lasts a day and a half.

- 1. Call the hotel & make your reservations using your credit card to secure the room.
- 2. When you arrive at the hotel, tell them you are with the HHT Training group.
- 3. They will direct bill HHT and we pay the bill! (except incidentals such as food or movies)



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Details

Airport: Harrisburg International Airport (MDT)

Factory: 352 Mountain House Road, Halifax, PA 17032

Hearth & Home Technologies will reimburse 1 night per each 1 full

day of class.

Please make your own hotel reservation at our partner hotel listed below.

Hotel Information

Holiday Inn Express Lykens Valley Lodge

4021 Union Deposit Road 1724 Route 25

Harrisburg, PA 17109 Millersburg, PA 17601

(717) 561-8100 717-692-3421 OR

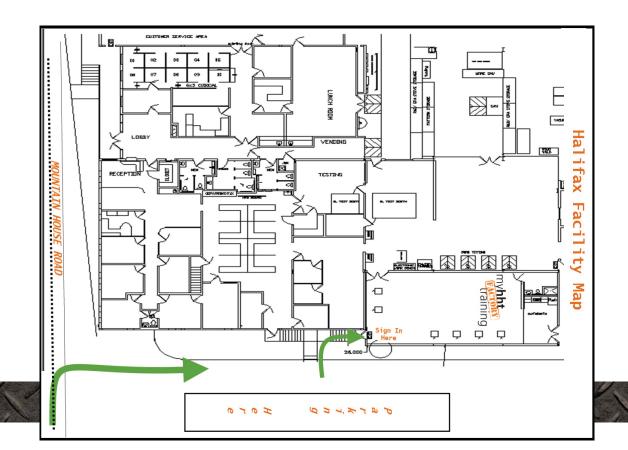
800-257-2211

Directions from Hotel to Factory (Approximately 40 min.)

- 1. Take the ramp towards State Route 3032
- 2. Follow PA 283/Harrisburg to merge onto PA-283W
- 3. Take exit onto I-283N toward I-81/I-83
- 4. Merge onto 1-83 North
- 5. Continue onto US-322 West
- 6. Merge onto I-81 South
- 7. Take exit toward US-22 W/US-322 W
- 8. Keep right at the fork and merge onto US-22 W / US-322 W
- 9. Exit onto PA-225 N / Peters Mountain Rd
- 10. Turn right onto PA-225 N / Armstrong
- 11. Turn right onto Mountain House Rd

HHT Cancellation Policy

- --Cancellation and/or reschedule requests will be accepted up until 7 days prior the training event. --Cancellation inside those 7 days will result in training charges for the customer.
- --Simply email your request to mythat Hearth & Home receives your request within this time frame to avoid charges.





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INSTALLATION TRAINING

Day 1 Course Agenda:

8:00 - 10:00 AM Training Schedule Overview

Safety (On the Job & In the Classroom)

Best Practices

Installation Overview (Fireplaces, Inserts & Stoves)

Venting & Caps

10:00 - 12:00 PM *Installation Station 1*

Students move through a total of 5 different installation stations to

preview, plan, & install units in various real world scenarios.

12:00 Noon - 1:00 LUNCH

1:00 - 2:00 PM Factory Tour

2:00-5:00 PM Installation Stations 2-3

Students move through a total of 5 different installation stations to

preview, plan, & install units in various real world scenarios.

Day 2 Course Agenda:

8:00 - 11:00 AM Installation Stations 4-5

Students move through a total of 5 different installation stations to

preview, plan, & install units in various real world scenarios.

11:00 AM - Noon Exam & Review

12:00 Noon - 1:00 Join us for LUNCH (optional)

*If you're staying for the Service Class, it begins at 1:00 PM in the same room.

Course agendas may vary some based on the fuel technology.





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SERVICE TRAINING

Day 1 Course Agenda:

1:00 - 3:00 PM Training Schedule Overview

Safety (On the Job & In the Classroom)
Best Practices -- 4 P's of Troubleshooting
Technology Systems (training boards)

Using Diagnostic Tools to Troubleshoot Units

3::00 - 5:00 PM Troubleshooting Station Sets 1-2

Students move through a series of troubleshooting stations to

review and diagnose units in various service issues.

Day 2 Course Agenda:

8:00 - 8:30 AM Review Day 1

8:30-Noon Troubleshooting Station Sets 3-5

Students move through a series of troubleshooting stations to

review and diagnose units in various service issues.

12:00 Noon - 1:00 LUNCH

1:00 - 4:30 PM Troubleshooting Station Sets 6-8

Students move through a series of troubleshooting stations to

review and diagnose units in various service issues.

4:30-5:00 PM Review & Exam



^{*} Course agendas may vary some based on the fuel technology.



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Course Descriptions

HHT How to Properly Install Gas Units—Hands-On—\$249

This 12-hour course is designed to train HHT installing technicians on proper installation practices for HHT Gas units. It provides learners with maximum hands-on using actual units and venting components. Learners will practice installing both fireplaces and inserts into installation stations paying close attention to clearances, venting, and finishing techniques. Learners can expect burning units including newly launched product on which to work. Students will leave with an installation course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 10.25 NFI CEU credits.

HHT How to Properly Service Gas Units—Hands-On—\$249

This 12-hour course is designed to teach gas servicing technicians how to troubleshoot the three main HHT gas ignition systems: IPI, IPI Plus, and standing pilot. It provides learners with maximum hands-on experiences using actual units. Students will use published troubleshooting guides, along with basic hearth tools, to determine the root cause of a unit's failure. Learners can expect burning units including newly launched product on which to work. Students will leave with a service course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 10.25 NFI CEU credits.

HHT How to Properly Install Wood Units—Hands-On—\$249

This 12-hour course is designed to train HHT installing technicians how to properly install HHT Wood units. It provides learners maximum hands-on using actual units and venting components. They will practice installing EPA wood fireplaces, stoves and inserts into installation stations paying close attention to clearances, negative pressure issues and venting. Learners can expect burning units including newly launched product on which to work. Students will leave with an installation course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 10.75 NFI CEU credits.

HHT How to Properly Service Wood Units—Hands-on—\$249

This 12-hour course is designed to teach HHT servicing technicians how to properly troubleshoot EPA fire-places, inserts and stoves. It provides learners maximum hands-on experience using all HHT wood technologies. Students will receive experience in changing out components on units, and using published troubleshooting guides to determine the root cause of a unit's failure. Learners can expect burning units including newly launched product on which to work. Students will leave with a service course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 10.75 NFI CEU credits.

HHT How to Properly Install Harman Pellet Units—Hands-on—\$249

This 12-hour course is designed to train installing technicians how to properly install Harman Pellet units. It provides learners maximum hands-on experience using actual units and venting components. They will practice installing both stoves and inserts into installation stations paying close attention to clearances, venting, and



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finishing techniques. Learners can expect burning units including newly launched product on which to work. Students will leave with an installation course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 11.25 NFI CEU credits.

HHT How to Properly Service Harman Pellet Units—Hands-on—\$249

This 12-hour course is designed to teach Harman servicing technicians how to properly troubleshoot Harman units including its "Pellet Pro Feed System". It provides learners maximum hand-on experience using units and Harman's diagnostic tool, the Dealer Diagnostic Meter (DDM). Students will have opportunities to clean pellet units, change out components on units and use published troubleshooting guides, along with the DDM, to determine the root cause of a unit's failure. Learners can expect burning units including newly launched product on which to work. Students will leave with a service course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 11.25 NFI CEU credits.

HHT How to Properly Install Quadra-Fire Pellet Units—Hands-on—\$249

This 12-hour course is designed to train installing technicians how to properly install Quadra-Fire Pellet units. It provides learners maximum hands-on experience using actual units and venting components. They will practice installing both stoves and inserts into installation stations paying close attention to clearances, venting and finishing techniques. Learners can expect burning units including newly launched product on which to work. Students will leave with an installation course workbook including checklists of best practices, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 11.5 NFI CEU credits.

HHT How to Properly Service Quadra-Fire Pellet Units—Hands-on—\$249

This 12-hour course is designed to teach Quadra-Fire servicing technicians how to properly troubleshoot Quadra-Fire pellet units, including Advanced and Original Energy pellet technologies. It provides learners maximum hands-on experiences with units. Learners will use the Quadra-Fire Advanced Energy diagnostic tool to diagnose issues. Students will receive hands-on experience in cleaning pellet units, changing out components on units, and using published troubleshooting guides, along with diagnostic tools, to determine the root cause of a unit's failure. Learners can expect burning units including newly launched product on which to work. Students will leave with a service course workbook including checklists of best practices, a copy of the AE Diagnostic Tool program on a jump drive, a set of personal protection equipment, a Factory Trained window cling and a Factory Trained photo ID name badge. Class sizes are limited. Eligible for 11.5 NFI CEU credits.