


# ATTENTION INSTALLER:

## Follow this Standard Work Checklist

This standard work checklist is to be used by the installer in conjunction with, not instead of, the instructions contained in this installation manual.

**Customer:** \_\_\_\_\_  
**Lot/Address:** \_\_\_\_\_  
**Model (circle one):** NEVO3630I-B    NEVO4236I-B

**Date Installed:** \_\_\_\_\_  
**Location of Fireplace:** \_\_\_\_\_  
**Installer:** \_\_\_\_\_  
**Dealer/Distributor Phone #** \_\_\_\_\_  
**Serial #:** \_\_\_\_\_

 **WARNING! Risk of Fire or Explosion!** Failure to install appliance according to these instructions could lead to a fire or explosion.

<b>Appliance Install</b>	<b>YES</b>	<b>IF NO, WHY?</b>
Verified that the chase is insulated and sealed. (Pg. 11)	<input type="checkbox"/>	_____
Verified factory-installed non-combustible board is in place.	<input type="checkbox"/>	_____
Verified clearances to combustibles. (Pg. 10)	<input type="checkbox"/>	_____
Fireplace is leveled and secured. (Pg. 32)	<input type="checkbox"/>	_____
 <b>Venting/Chimney Section 7 (Pg 33-39)</b>		
Venting configuration complies to vent diagrams.	<input type="checkbox"/>	_____
Venting installed, locked and secured in place with proper clearance.	<input type="checkbox"/>	_____
Firestops installed.	<input type="checkbox"/>	_____
Attic insulation shield installed.	<input type="checkbox"/>	_____
Exterior wall/Roof flashing installed and sealed.	<input type="checkbox"/>	_____
Terminations installed and sealed.	<input type="checkbox"/>	_____
 <b>Electrical Section 8 (Pg 40-42)</b>		
Unswitched power (110-120 VAC) provided to the appliance.	<input type="checkbox"/>	_____
Switch wires properly installed.	<input type="checkbox"/>	_____
 <b>Gas Section 9 (Pg 43-44)</b>		
Proper appliance for fuel type.	<input type="checkbox"/>	_____
Was a conversion performed?	<input type="checkbox"/>	_____
Leak check performed and inlet pressure verified.	<input type="checkbox"/>	_____
Verified proper air shutter setting for installation type.	<input type="checkbox"/>	_____
 <b>Finishing Section 10 (Pg 45-46)</b>		
Combustible materials not installed in non-combustible areas.	<input type="checkbox"/>	_____
Verified all clearances meet installation manual requirements.	<input type="checkbox"/>	_____
Mantels and wall projections comply with installation manual requirements.	<input type="checkbox"/>	_____
 <b>Appliance Setup Section 11 (Pg 47-49)</b>		
All packaging and protective materials removed (inside & outside of appliance).	<input type="checkbox"/>	_____
Media installed correctly.	<input type="checkbox"/>	_____
Glass assembly installed and secured.	<input type="checkbox"/>	_____
Accessories installed properly.	<input type="checkbox"/>	_____
Decorative front properly installed.	<input type="checkbox"/>	_____
Manual bag and all of its contents are removed from inside/under the appliance and given to party responsible for use and operation.	<input type="checkbox"/>	_____
Started appliance and verified no gas leaks exist.	<input type="checkbox"/>	_____

**Hearth & Home Technologies recommends the following:**

- Photographing the installation and copying this checklist for your file.
- That this checklist remain visible at all times on the appliance until the installation is complete.

**Comments:** Further description of the issues, who is responsible (Installer/ Builder/ Other Trades, etc) and corrective action needed \_\_\_\_\_

Comments Communicated to party responsible \_\_\_\_\_ by \_\_\_\_\_ on \_\_\_\_\_  
 (Builder / Gen. Contractor/) (Installer) (Date)

➔ = Contains updated information.