

# ATTENTION INSTALLER:

## Follow this Standard Work Checklist

This standard work checklist is to be used by the installer in conjunction with, not instead of, the instructions contained in this installation manual.

**Customer:** \_\_\_\_\_  
**Lot/Address:** \_\_\_\_\_

**Date Installed:** \_\_\_\_\_  
**Location of Fireplace:** \_\_\_\_\_

**Model (circle one):** NBV3630I-B      NBV4236I-B  
    NBV3933I-B      NBV4842I-B

**Installer:** \_\_\_\_\_  
**Dealer/Distributor Phone #** \_\_\_\_\_  
**Serial #:** \_\_\_\_\_

**WARNING! Risk of Fire or Explosion!** Failure to install appliance according to these instructions could lead to a fire or explosion.

<u>Appliance Install</u>	YES	IF NO, WHY?
Verified that the chase is insulated and sealed. (Pg.15)	<input type="checkbox"/>	_____
Verified clearances to combustibles. (Pg. 13-14)	<input type="checkbox"/>	_____
Fireplace is leveled and secured. (Pg. 22)	<input type="checkbox"/>	_____
 <b><u>Venting/Chimney Section 8 (Pg 23)</u></b>		
Venting configuration complies to vent diagrams.	<input type="checkbox"/>	_____
Venting installed, locked and secured in place with proper clearance.	<input type="checkbox"/>	_____
Firestops installed.	<input type="checkbox"/>	_____
Attic insulation shield installed.	<input type="checkbox"/>	_____
Exterior wall/Roof flashing installed and sealed.	<input type="checkbox"/>	_____
Terminations installed and sealed.	<input type="checkbox"/>	_____
 <b><u>Electrical Section 9 (Pg 24-26)</u></b>		
Unswitched power (110-120 VAC) provided to the appliance.	<input type="checkbox"/>	_____
Switch wires properly installed.	<input type="checkbox"/>	_____
 <b><u>Gas Section 10 (Pg 27-28)</u></b>		
Proper appliance for fuel type.	<input type="checkbox"/>	_____
Was a conversion performed?	<input type="checkbox"/>	_____
Leak check performed and inlet pressure verified.	<input type="checkbox"/>	_____
Verified proper air shutter setting for installation type.	<input type="checkbox"/>	_____
 <b><u>Finishing Section 11 (Pg 29-30)</u></b>		
Combustible materials not installed in non-combustible areas.	<input type="checkbox"/>	_____
Verified all clearances meet installation manual requirements.	<input type="checkbox"/>	_____
Mantels and wall projections comply with installation manual requirements.	<input type="checkbox"/>	_____
 <b><u>Appliance Setup Section 12 (Pg 31-34)</u></b>		
All packaging and protective materials removed (inside & outside of appliance).	<input type="checkbox"/>	_____
Refractories, logs, mineral wool, lava rock and vermiculite installed correctly.	<input type="checkbox"/>	_____
Glass assembly installed and secured.	<input type="checkbox"/>	_____
Accessories installed properly.	<input type="checkbox"/>	_____
Decorative front properly installed.	<input type="checkbox"/>	_____
Manual bag and all of its contents are removed from inside/under the appliance and given to party responsible for use and operation.	<input type="checkbox"/>	_____
Started appliance and verified no gas leaks exist.	<input type="checkbox"/>	_____

**Hearth & Home Technologies recommends the following:**

- Photographing the installation and copying this checklist for your file.
- That this checklist remain visible at all times on the appliance until the installation is complete.

**Comments:** Further description of the issues, who is responsible (Installer/ Builder/ Other Trades, etc) and corrective action needed \_\_\_\_\_  
 \_\_\_\_\_

Comments Communicated to party responsible \_\_\_\_\_ by \_\_\_\_\_ on \_\_\_\_\_  
 (Builder / Gen. Contractor/ ) (Installer) (Date)

➔ = Contains updated information.